

CCD State Nonfiscal Edits

January 30, 2004

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General Instructions

The following edit/data checks are run on the State Nonfiscal data. The record layout can be found in Appendix E-3 of the instruction manual.

These edits should be run on the data file before the state sends it to Census. This will insure both the file format and the data are as accurate as possible.

Name convention:

The CCD field mnemonics are used where possible and can be found in the CCD Instruction Manual. CY refers to the current year and PY refers to the prior year. If CY is not in front of a field name then it is assumed to be a current year value.

The abbreviation "abs" means absolute value when used in calculations.

Edit Names:

Edits which have "Invalid" in the name must be corrected before the file(s) can be processed and have "**Must be corrected**" to the right of the edit name.

Reporting Null, Blank, "M", or "N" for a data field:

NCES does not allow null or blank to be reported for any data item. All items are expected to be values > 0 with the exception of:

PKTCH	"N" is valid for certain states
UGTCH	"N" and zero are valid
OTHCOM	"M" and "N" are valid

Address Information:**ZIP invalid****Must be corrected**

MZIP = Null, Blank, "M", "N" -1, -2, -3, or is not a 5-digit number
MZIP = "00000" or "99999"
MZIP < "00600"

ZIP4 invalid**Must be corrected**

MZIP4 = "M", "N", -1, -2, or is not a 4-digit number
MZIP4 = "0000"

PHONE invalid**Must be corrected**

PHONE = Null, Blank, "N", or is not a 10-digit number
PHONE contains "-", "(", ")" or "."
PHONE = "0000000000" - "2000000000" or
"9900000000" - "9999999999"

Instructional and Support Staff:**Staff field invalid****Must be corrected**

(PKTCH through OTHSUP) = Null, "M", "N" Or ≤ 0

PKTCH invalid**Must be corrected**

PKTCH = Null, Blank, M or N
PKTCH = 0

Certain states can have this field equal "M"

PKTCH changed from prior year

PKTCH = Null, "0", "M", or "N" and PY PKTCH > 0
PKTCH > 0 and PY PKTCH = Null, "0", "M", or "N"

PKTCH current year to prior year > 25%

PKTCH / PY PKTCH > 25%

KG TCH invalid**Must be corrected**

KG TCH = Null, Blank, M or N
KG TCH = 0

KG TCH current year to prior year > 25%

KG TCH / PY KG TCH > 25%

ELMTCH invalid**Must be corrected**

ELMTCH = Null, Blank, M or N
ELMTCH = 0

ELMTCH current year to prior year > 25%

ELMTCH / PY ELMTCH > 25%

SECTCH invalid**Must be corrected**

SECTCH = Null, Blank, M or N
SECTCH = 0

SECTCH current year to prior year > 25%

SECTCH / PY SECTCH > 25%

UGTCH invalid**Must be corrected**

UGTCH = Null, Blank or M

UGTCH current year to prior year > 25%

UGTCH / PY UGTCH > 25%

TOTTCH invalid**Must be corrected**

TOTTCH = Null, Blank, M or N
TOTTCH = 0

TOTTCH less than the sum of its detail**Must be corrected**

TOTTCH < (PKTCH + KG TCH + ELMTCH + SECTCH + UGTCH)

TOTTCH current year to prior year > 25%

TOTTCH / PY TOTTCH > 25%

AIDES invalid

Must be corrected

AIDES = Null, Blank, M or N
AIDES = 0

AIDES current year to prior year > 25%
$$\text{AIDES} / \text{PY AIDES} > 25\%$$
CORSUP invalid

Must be corrected

CORSUP = Null, Blank, M or N
CORSUP = 0

CORSUP current year to prior year > 25%
$$\text{CORSUP} / \text{PY CORSUP} > 25\%$$
ELMGUI invalid

Must be corrected

ELMGUI = Null, Blank, M or N
ELMGUI = 0

ELMGUI current year to prior year > 25%
$$\text{ELMGUI} / \text{PY ELMGUI} > 25\%$$
SECGUI invalid

Must be corrected

SECGUI = Null, Blank, M or N
SECGUI = 0

SECGUI current year to prior year > 25%
$$\text{SECGUI} / \text{PY SECGUI} > 25\%$$
TOTGUI invalid

Must be corrected

TOTGUI = Null, Blank, M or N
TOTGUI = 0

TOTGUI less than the sum of its detail

Must be corrected

$$\text{TOTGUI} < (\text{ELMGI} + \text{SECGUI})$$

TOTGUI current year to prior year > 25%

$\text{TOTGUI} / \text{PY TOTGUI} > 25\%$

LIBSPE invalid

Must be corrected

LIBSPE = Null, Blank, M or N
LIBSPE = 0

LIBSPE current year to prior year > 25%

$\text{LIBSPE} / \text{PY LIBSPE} > 25\%$

LIBSUP invalid

Must be corrected

LIBSUP = Null, Blank, M or N
LIBSUP = 0

LIBSUP current year to prior year > 25%

$\text{LIBSUP} / \text{PY LIBSUP} > 25\%$

LEAADM invalid

Must be corrected

LEAADM = Null, Blank, M or N
LEAADM = 0

LEAADM current year to prior year > 25%

$\text{LEAADM} / \text{PY LEAADM} > 25\%$

LEASUP invalid

Must be corrected

LEASUP = Null, Blank, M or N
LEASUP = 0

LEASUP current year to prior year > 25%

$\text{LEASUP} / \text{PY LEASUP} > 25\%$

SCHADM invalid

Must be corrected

SCHADM = Null, Blank, M or N
SCHADM = 0

SCHADM current year to prior year > 25%

$$\text{SCHADM} / \text{PY SCHADM} > 25\%$$

SCHSUP invalid

Must be corrected

SCHSUP = Null, Blank, M or N
SCHSUP = 0

SCHSUP current year to prior year > 25%

$$\text{SCHSUP} / \text{PY SCHSUP} > 25\%$$

STUSUP invalid

Must be corrected

STUSUP = Null, Blank, M or N
STUSUP = 0

STUSUP current year to prior year > 25%

$$\text{STUSUP} / \text{PY STUSUP} > 25\%$$

OTHSUP invalid

Must be corrected

OTHSUP = Null, Blank, M or N
OTHSUP = 0

OTHSUP current year to prior year > 25%

$$\text{OTHSUP} / \text{PY OTHSUP} > 25\%$$

Student Grade Totals:**PK invalid**

Must be corrected

PK = Null, Blank, M or N
PK = 0

PK current year to prior year > 25%

$$\text{PK} / \text{PY PK} > 25\%$$

KG invalid

Must be corrected

KG = Null, Blank, M or N
KG = 0

KG current year to prior year > 25%

$$KG / PY\ KG > 25\%$$

G01 invalid**Must be corrected**

G01 = Null, Blank, M or N

G01 = 0

G01 current year to prior year > 25%

$$G01 / PY\ G01 > 25\%$$

G02 invalid**Must be corrected**

G02 = Null, Blank, M or N

G02 = 0

G02 current year to prior year > 25%

$$G02 / PY\ G02 > 25\%$$

G03 invalid**Must be corrected**

G03 = Null, Blank, M or N

G03 = 0

G03 current year to prior year > 25%

$$G03 / PY\ G03 > 25\%$$

G04 invalid**Must be corrected**

G04 = Null, Blank, M or N

G04 = 0

G04 current year to prior year > 25%

$$G04 / PY\ G04 > 25\%$$

G05 invalid**Must be corrected**

G05 = Null, Blank, M or N

G05 = 0

G05 current year to prior year > 25%

$$G05 / PY\ G05 > 25\%$$

G06 invalid**Must be corrected**

G06 = Null, Blank, M or N

G06 = 0

G06 current year to prior year > 25%

$$G06 / PY\ G06 > 25\%$$

G07 invalid**Must be corrected**

G07 = Null, Blank, M or N

G07 = 0

G07 current year to prior year > 25%

$$G07 / PY\ G07 > 25\%$$

G08 invalid**Must be corrected**

G08 = Null, Blank, M or N

G08 = 0

G08 current year to prior year > 25%

$$G08 / PY\ G08 > 25\%$$

G09 invalid**Must be corrected**

G09 = Null, Blank, M or N

G09 = 0

G09 current year to prior year > 25%

$$G09 / PY\ G09 > 25\%$$

G10 invalid**Must be corrected**

G10 = Null, Blank, M or N

G10 = 0

G10 current year to prior year > 25%

$$G10 / PY\ G10 > 25\%$$

G11 invalid**Must be corrected**

G11 = Null, Blank, M or N

G11 = 0

G11 current year to prior year > 25%

$$G11 / PY\ G11 > 25\%$$

G12 invalid**Must be corrected**

G12 = Null, Blank, M or N

G12 = 0

G12 current year to prior year > 25%

$$G12 / PY\ G12 > 25\%$$

UG invalid**Must be corrected**

UG = Null or Blank

UG current year to prior year > 25%

$$UG / PY\ UG > 25\%$$

MEMBER invalid**Must be corrected**

MEMBER = Null, Blank, M or N

MEMBER = 0

MEMBER current year to prior year > 25%

$$MEMBER / PY\ MEMBER > 25\%$$

MEMBER less than the sum of its grade detail**Must be corrected**

$$MEMBER \neq (PK + KG + G01 + G02 + G03 + G04 + G05 + G06 + G07 + G08 + G09 + G10 + G11 + G12 + UG)$$

MEMBER less than the sum of its race detail**Must be corrected**

$$\text{MEMBER} < (\text{AM} + \text{AS} + \text{HI} + \text{BL} + \text{WH})$$

MEMBER \neq AGN MEMBER**Must be corrected****Grade Total less than the sum of its race detail****Must be corrected**

$$(\text{PK} - \text{UG}) < ((\text{AM}(\text{PK} - \text{UG}) + \text{AS}(\text{PK} - \text{UG}) + \text{HI}(\text{PK} - \text{UG}) + \text{BL}(\text{PK} - \text{UG}) + \text{WH}(\text{PK} - \text{UG})))$$

Race Total does not equal the sum of its race detail**Must be corrected**

$$\text{AM} \neq (\text{AMPK} + \text{AMKG} + \text{AM01} + \text{AM02} + \text{AM03} + \text{AM04} + \text{AM05} + \text{AM06} + \text{AM07} + \text{AM08} + \text{AM09} + \text{AM10} + \text{AM11} + \text{AM12} + \text{AMUG})$$

$$\text{AS} \neq (\text{ASPK} + \text{ASKG} + \text{AS01} + \text{AS02} + \text{AS03} + \text{AS04} + \text{AS05} + \text{AS06} + \text{AS07} + \text{AS08} + \text{AS09} + \text{AS10} + \text{AS11} + \text{AS12} + \text{ASUG})$$

$$\text{HI} \neq (\text{HIPK} + \text{HIKG} + \text{HI01} + \text{HI02} + \text{HI03} + \text{HI04} + \text{HI05} + \text{HI06} + \text{HI07} + \text{HI08} + \text{HI09} + \text{HI10} + \text{HI11} + \text{HI12} + \text{HIUG})$$

$$\text{BL} \neq (\text{BLPK} + \text{BLKG} + \text{BL01} + \text{BL02} + \text{BL03} + \text{BL04} + \text{BL05} + \text{BL06} + \text{BL07} + \text{BL08} + \text{BL09} + \text{BL10} + \text{BL11} + \text{BL12} + \text{BLUG})$$

$$\text{WH} \neq (\text{WHPK} + \text{WHKG} + \text{WH01} + \text{WH02} + \text{WH03} + \text{WH04} + \text{WH05} + \text{WH06} + \text{WH07} + \text{WH08} + \text{WH09} + \text{WH10} + \text{WH11} + \text{WH12} + \text{WHUG})$$

High School Completers:**Race totals do not equal the sum of the race detail**

$$\text{Abs}([\text{AM-WH}] - (\text{Sum}([\text{AM-WH}][\text{PK-UG}]))) > 0$$

REGDIP invalid**Must be corrected**

$$\begin{aligned} \text{REGDIP} &= \text{Null, Blank, M or N} \\ \text{REGDIP} &= 0 \end{aligned}$$

REGDIP current year to prior year > 25%

$$\text{REGDIP} / \text{PY REGDIP} > 25\%$$

REGDIP does not equal the sum of the race totals

$$\text{Abs}(\text{REGDIP} - (\text{AMDIP} + \text{ASDIP} + \text{HIDIP} + \text{BLDIP} + \text{WHDIP})) > 0$$

EQUIV invalid**Must be corrected**

EQUIV = Null, Blank, or N
EQUIV = 0

EQUIV race detail is M**Must be corrected**

AMEQUIV, ASEQUIV, HIEQUIV, BLEQUIV, or WHEQUIV = "M"

EQUIV current year to prior year > 25%

$EQUIV / PY\ EQUIV > 25\%$

EQUIV does not equal the sum of the race totals

$Abs(EQUIV - (AMEQUIV + ASEQUIV + HIEQUIV + BLEQUIV + WHEQUIV)) > 0$

OTHCOM invalid**Must be corrected**

OTHCOM = Null or Blank
OTHCOM = 0

OTHCOM race detail is M

AMOHC, ASOHC, HIOHC, BLOHC, or WHOHC = "M"

OTHCOM and race detail is 0 or N**Must be corrected**

OTHCOM, AMOHC, ASOHC, HIOHC, BLOHC, and WHOHC = "N" or 0

OTHCOM changed from prior year

OTHCOM = Null, "0", "M", or "N" and PY OTHCOM > 0
OTHCOM > 0 and PY OTHCOM = Null, "0", "M", or "N"

OTHCOM current year to prior year > 25%

$OTHCOM / PY\ OTHCOM > 25\%$

OTHCOM does not equal the sum of the race totals

$Abs(OTHCOM - (AMOHC + ASOHC + HIOHC + BLOHC + WHOHC)) > 0$

OTHCOM ≠ AGN TOTOHC**Must be corrected**

Students by Grade and Race:**AMPK invalid****Must be corrected**

AMPK = Null, Blank, or N

ASPK invalid**Must be corrected**

ASPK = Null, Blank, or N

HIPK invalid**Must be corrected**

HIPK = Null, Blank, or N

BLPK invalid**Must be corrected**

BLPK = Null, Blank, or N

WHPK invalid**Must be corrected**

WHPK = Null, Blank, or N

AMKG invalid**Must be corrected**

AMKG = Null, Blank, or N

ASKG invalid**Must be corrected**

ASKG = Null, Blank, or N

HIKG invalid**Must be corrected**

HIKG = Null, Blank, or N

BLKG invalid**Must be corrected**

BLKG = Null, Blank, or N

WHKG invalid**Must be corrected**

WHKG = Null, Blank, or N

AM01 invalid**Must be corrected**

AM01 = Null, Blank, or N

AS01 invalid

Must be corrected

AS01 = Null, Blank, or N

HI01 invalid

Must be corrected

HI01 = Null, Blank, or N

BL01 invalid

Must be corrected

BL01 = Null, Blank, or N

WH01 invalid

Must be corrected

WH01 = Null, Blank, or N

AM02 invalid

Must be corrected

AM02 = Null, Blank, or N

AS02 invalid

Must be corrected

AS02 = Null, Blank, or N

HI02 invalid

Must be corrected

HI02 = Null, Blank, or N

BL02 invalid

Must be corrected

BL02 = Null, Blank, or N

WH02 invalid

Must be corrected

WH02 = Null, Blank, or N

AM03 invalid

Must be corrected

AM03 = Null, Blank, or N

AS03 invalid

Must be corrected

AS03 = Null, Blank, or N

HI03 invalid

Must be corrected

HI03 = Null, Blank, or N

BL03 invalid

Must be corrected

BL03 = Null, Blank, or N

WH03 invalid

Must be corrected

WH03 = Null, Blank, or N

AM04 invalid

Must be corrected

AM04 = Null, Blank, or N

AS04 invalid

Must be corrected

AS04 = Null, Blank, or N

HI04 invalid

Must be corrected

HI04 = Null, Blank, or N

BL04 invalid

Must be corrected

BL04 = Null, Blank, or N

WH04 invalid

Must be corrected

WH04 = Null, Blank, or N

AM05 invalid

Must be corrected

AM05 = Null, Blank, or N

AS05 invalid

Must be corrected

AS05 = Null, Blank, or N

HI05 invalid

Must be corrected

HI05 = Null, Blank, or N

BL05 invalid

Must be corrected

BL05 = Null, Blank, or N

WH05 invalid

Must be corrected

WH05 = Null, Blank, or N

AM06 invalid

Must be corrected

AM06 = Null, Blank, or N

AS06 invalid

Must be corrected

AS06 = Null, Blank, or N

HI06 invalid

Must be corrected

HI06 = Null, Blank, or N

BL06 invalid

Must be corrected

BL06 = Null, Blank, or N

WH06 invalid

Must be corrected

WH06 = Null, Blank, or N

AM07 invalid

Must be corrected

AM07 = Null, Blank, or N

AS07 invalid

Must be corrected

AS07 = Null, Blank, or N

HI07 invalid

Must be corrected

HI07 = Null, Blank, or N

BL07 invalid

Must be corrected

BL07 = Null, Blank, or N

WH07 invalid

Must be corrected

WH07 = Null, Blank, or N

AM08 invalid

Must be corrected

AM08 = Null, Blank, or N

AS08 invalid

Must be corrected

AS08 = Null, Blank, or N

HI08 invalid

Must be corrected

HI08 = Null, Blank, or N

BL08 invalid

Must be corrected

BL08 = Null, Blank, or N

WH08 invalid

Must be corrected

WH08 = Null, Blank, or N

AM09 invalid

Must be corrected

AM09 = Null, Blank, or N

AS09 invalid

Must be corrected

AS09 = Null, Blank, or N

HI09 invalid

Must be corrected

HI09 = Null, Blank, or N

BL09 invalid

Must be corrected

BL09 = Null, Blank, or N

WH09 invalid

Must be corrected

WH09 = Null, Blank, or N

AM10 invalid

Must be corrected

AM10 = Null, Blank, or N

AS10 invalid

Must be corrected

AS10 = Null, Blank, or N

HI10 invalid

Must be corrected

HI10 = Null, Blank, or N

BL10 invalid

Must be corrected

BL10 = Null, Blank, or N

WH10 invalid

Must be corrected

WH10 = Null, Blank, or N

AM11 invalid

Must be corrected

AM11 = Null, Blank, or N

AS11 invalid

Must be corrected

AS11 = Null, Blank, or N

HI11 invalid

Must be corrected

HI11 = Null, Blank, or N

BL11 invalid

Must be corrected

BL11 = Null, Blank, or N

WH11 invalid

Must be corrected

WH11 = Null, Blank, or N

AM12 invalid

Must be corrected

AM12 = Null, Blank, or N

AS12 invalid

Must be corrected

AS12 = Null, Blank, or N

HI12 invalid

Must be corrected

HI12 = Null, Blank, or N

BL12 invalid

Must be corrected

BL12 = Null, Blank, or N

WH12 invalid

Must be corrected

WH12 = Null, Blank, or N

AMUG invalid

Must be corrected

AMUG = Null, Blank, or N

ASUG invalid

Must be corrected

ASUG = Null, Blank, or N

HIUG invalid

Must be corrected

HIUG = Null, Blank, or N

BLUG invalid

Must be corrected

BLUG = Null, Blank, or N

WHUG invalid

Must be corrected

WHUG = Null, Blank, or N

Total Students by Race:**AM invalid**

Must be corrected

AM = Null, Blank, or N

AM current year to prior year > 25% $AM / PY\ AM > 25\%$ **AS invalid**

Must be corrected

AS = Null, Blank, or N

AS current year to prior year > 25% $AS / PY\ AS > 25\%$ **HI invalid**

Must be corrected

HI = Null, Blank, or N

HI current year to prior year > 25% $HI / PY\ HI > 25\%$

BL invalid

Must be corrected

BL = Null, Blank, or N

BL current year to prior year > 25% $BL / PY\ BL > 25\%$ **WH invalid**

Must be corrected

WH = Null, Blank, or N

WH current year to prior year > 25% $WH / PY\ WH > 25\%$ **Diploma Recipients by Race:**

Any 1 race can be zero, but all can't be zero

AMDIP invalid

Must be corrected

AMDIP = Null, Blank, or N

AMDIP = 0

ASDIP invalid

Must be corrected

ASDIP = Null, Blank, or N

ASDIP = 0

HIDIP invalid

Must be corrected

HIDIP = Null, Blank, or N

HIDIP = 0

BLDIP invalid

Must be corrected

BLDIP = Null, Blank, or N

BLDIP = 0

WHDIP invalid

Must be corrected

WHDIP = Null, Blank, or N

WHDIP = 0

High School Equivalency Recipients by Race:

Any 1 race can be zero, but all can't be zero

AMEQUIV invalid

Must be corrected

AMEQIV = Null, Blank, or N
AMEQUIV = 0

ASEQUIV invalid

Must be corrected

ASEQUIV = Null, Blank, or N
ASEQUIV = 0

HIEQUIV invalid

Must be corrected

HIEQUIV = Null, Blank, or N
HIEQUIV = 0

BLEQUIV invalid

Must be corrected

BLEQUIV = Null, Blank, or N
BLEQUIV = 0

WHEQUIV invalid

Must be corrected

WHEQUIV = Null, Blank, or N
WHEQUIV = 0

Other High School Completers by Race:

Any 1 race can be zero, but all can't be zero

AMOHC invalid

Must be corrected

AMOHC = Null or Blank

AMOHC = 0

ASOHC invalid

Must be corrected

ASOHC = Null or Blank

ASOHC = 0

HIOHC invalid

Must be corrected

HIOHC = Null or Blank

HIOHC = 0

BLOHC invalid

Must be corrected

BLOHC = Null or Blank

BLOHC = 0

WHOHC invalid

Must be corrected

WHOHC = Null or Blank

WHOHC = 0